



TM

BASUNDHARA TEACHERS' TRAINING COLLEGE **(A UNIT OF NORTH BIHAR EDUCATIONAL TRUST)**

RECOGNISED BY NCTE-ERC, BHUBANESHWAR
AFFILIATED B.R.A BIHAR UNIVERSITY, MUZAFFARPUR
DR. U.S. ROY KNOWLEDGE PARK, SILOUT (NEAR MARKAN CHOWK) N.H. 28,
MUZAFFARPUR (BIHAR) PIN-843119

Internal Quality Assurance Cell

Action Taken

Dated: 14-2-2022

Agenda:- 01 : Review and approval of MOM of IQAC meeting.

The review and approval of the Minutes of Meeting (MOM) from the IQAC meeting should be a critical agenda item for the upcoming meeting. This process begins with a thorough examination of the MOM to ensure accuracy, completeness, and alignment with the discussions and decisions made during the previous meeting.

Agenda-2: Review and finalize the Strategic Perspective Plan and form a roadmap for deployment of the Strategic Perspective Plan.

The review and finalization of the Strategic Perspective Plan (SPP) and the formation of a roadmap for its deployment should be a central focus of the upcoming IQAC meeting. This process begins with a comprehensive review of the current draft of the SPP, including its goals, objectives, strategies, and key performance indicators (KPIs). It is essential to ensure that the SPP aligns with the institution's mission, vision, values, and long-term strategic objectives.

Agenda-3: Review of feedback taken and discussion on new format of feedback form according to NAAC.

The review of feedback received and the discussion on a new format for feedback forms in alignment with NAAC guidelines should be a significant focus of the upcoming IQAC meeting. The process begins with a comprehensive analysis of the feedback currently collected from stakeholders, including students, faculty, alumni, and employers. This includes assessing the effectiveness of existing feedback mechanisms in capturing relevant insights and identifying areas for improvement.

Agenda-4: Review measures to be taken for Academics: -

Action Taken- Provide academic support services such as tutoring, mentoring, writing centres, and workshops on study skills and time management.

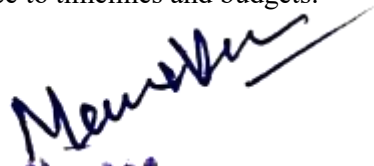
Offer resources and guidance for students with special learning needs or facing academic challenges.

Agenda-5: Evaluation of Activities planned for the session:

Action Taken- Establish clear evaluation criteria aligned with the goals and objectives of the IQAC and the institution's strategic priorities. Criteria may include effectiveness in achieving objectives, impact on quality enhancement, stakeholder satisfaction, and adherence to timelines and budgets.



Principal
Basundhara Teachers
Training College, Sitout
Muzaffarpur, Bihar



Coordinator
IQAC
BTTC, Muzaffarpur



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Internal Quality Assurance Cell

Action Taken

Dated: 5-7-2021

Agenda: 1. Reformation of Quality in Academics and Administration.

Action Taken- Conduct regular reviews of academic programs and courses to ensure relevance, currency, and alignment with industry needs and educational standards.

Agenda-2: Draft Strategic Perspective plan and SWOC of College.

Action Taken- Evaluate internal weaknesses such as outdated curriculum, inadequate facilities, financial constraints, and administrative inefficiencies.

Agenda-3: Measures to be taken for NAAC.

Action Taken- Collect quantitative and qualitative data related to academic performance, student outcomes, faculty development initiatives, research outputs, infrastructure development, and other relevant metrics.

Agenda- 4: Faculty Development: Organize Faculty Development Programs and Workshops for faculty members.

Action Taken- Conduct a needs assessment survey or focus groups to identify faculty development priorities, interests, and areas requiring improvement.

Gather feedback on specific topics, skills, and pedagogical methods that faculty members wish to explore or enhance.

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